

If our latest Lunch & Learn already feels like a lifetime ago, look no further. Here the main takeaways from **Down To The Line: Invoice Matching That Leaves Nothing To Chance**.



Match at line level for pin-sharp accuracy

Line level matching pairs invoices and orders line by line, not as one lump. The result is far more precise status - you always know exactly what's matched, part-matched or over-matched.



Keep orders open for what's still to come

Match an invoice against one line and the invoice shows as fully matched, while the order stays open for the rest. A £19 invoice settles its line; the remaining £100 waits for its own invoice.



Match multiple orders to a single invoice

The big one: one invoice can now match across several orders at line level — not just one order to many invoices. Each order line closes for further matching as it's settled.



Let the coding copy itself across

When a line matches - automatically from a captured order number, or manually - the coding copies straight over. Header and line analysis carry across, so there's less to enter by hand.



Match manually in a couple of clicks

Click the three-dots at the end of a line, choose **Match line**, and pick the order line to match to. Matched the wrong one? Remove the order number and save, or reopen a closed line to try again.



Switch it on supplier by supplier

Line level matching is set per supplier. Choose a company default - all suppliers **on** or all **off** - then tick the exceptions under **Suppliers > Supplier configuration > Line level matching**.



Tell the system how to treat a match

Under **Configuration > Ordering and matching**, set matching to line level and choose what happens: which statuses copy the analysis (matched, part-matched, over-matched) and which automatically close the line.